

## ***INSTRUCTIONS FOR WEBCHIP***

### **Accessing WebCHIP and Loading Datasets**

Access WebCHIP from the SSDAN website at:

[http://www.ssdan.net/ida\\_resources.shtml](http://www.ssdan.net/ida_resources.shtml)

Go to the **WebCHIP Launcher**.

Use the **Menu-Enabled WebCHIP Launcher** to select one of over 500 datasets. To select a dataset, first select a “collection” (folder) from the pull-down menu and click “Select Target”. The pull-down menu will reload. Either select a dataset (e.g., files ending in .dat or state abbreviation) or another subfolder. (Use the reset button on the Menu-Enabled Launcher to start over and choose a new dataset.)

If you select a dataset and click “Select Target,” the dataset will begin to load. A dataset usually takes about 5-20 seconds to load depending upon your Internet speed.

### **Using WebCHIP**

You operate WebCHIP with the buttons along the top of the window, and your tables are displayed in the large text box in the middle of the screen.

You have the table option of either **% Down** or **% Across**. Choose one.

The **Marginals** button displays the marginals for the variables in your dataset.

To build a crosstab, first select a *row variable* and a *column variable* from the list boxes at the top of the screen. Then press the **Crosstab** button to display a table of percentages and frequencies.

You can also display your crosstab results graphically. Select a row variable and column variable and press the **Bar graph** button. This will open a new window with a bar chart of the percentages. You can move this window around and stretch or shrink it as needed.

You can also add control variables to your crosstab. Once you have created a table with a row and column variable, the control variable list box will display the other variables in the data set. To control, select one or more from the list. When your selected variables are highlighted, press the **Control by:** button. To see subtables for each combination of control variables, press the **Crosstab** button. To release the control variables, simply deselect any highlighted control variables and press the **Control by:** button. Then click **Crosstab** to make a table without any controls.

You can also use the **Bar graph** button with control variables. WebCHIP will create a bar graph window for each combination of control variables, and display them one at a time. During the display of multiple graphs there is a **Next graph** button available. Click that to see the next graph.

After you have viewed a graph you can close it with the Close box to make it go away completely, or you can minimize it with the Minimize box if you want to view it again.

## Exporting Data

You can cut or copy the text of the marginals and crosstabs from WebCHIP and paste it into another application, such as an Excel spreadsheet. To copy text, first highlight the desired text by using your mouse or keyboard. Second, press **CTRL+C** on your keyboard. Then paste the text into another application. So that they are easier to read, frequency counts appear within parentheses in WebCHIP. Note that some applications may interpret these numbers as negative.

You can clear the text window at anytime by pressing the **Clear text** button.

